

# An Garda Síochána

Láraonad Réamhscrúdaithe na nGardaí,  
Oifig Taifead Coiriúil an Gharda Síochána,  
An tAonad Próiseála um Chonaint Sonraí,  
Bóthar an Ráschúrsa,  
Durlas,  
Contae Thiobraid Árann.

Teileafón/Tel: (0504) 27300  
Facs/Fax: (0504) 27373

Bí linn/Join us



Garda Central Vetting Unit,  
Garda Criminal Records Office,  
Data Protection Processing Unit,  
Racecourse Road,  
Thurles,  
Co. Tipperary.

Láithreán Gréasain/Web Site: [www.garda.ie](http://www.garda.ie)

Date: 14/05/2015

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**Each Authorised Signatory,**

**Re : Garda Vetting Application Form - Northern Ireland Addresses.**

Reference above, I wish to advise of a change of policy with immediate effect in respect of Northern Ireland addresses provided by Vetting Subjects on Garda Vetting Application forms.

**All Northern Ireland addresses on vetting applications must include a Postal Code. Failure to include the Postal Code will result in the application form being returned unprocessed to the Authorised Signatory from the Garda Central Vetting Unit.**

I wish to further advise that regrettably, a number of Garda Vetting Application Forms on hand at this office with Northern Ireland addresses, will be returned unprocessed to the Authorised Signatories in the coming days. The Vetting Subject should be requested to include the relevant Postal Code(s) for the Northern Ireland address(es) on the form and the form should be returned to this office for processing.

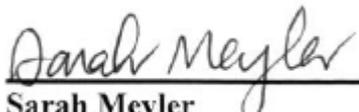
Further information in respect of Postal Codes is available on the following websites:

[www.royalmail.com/find-a-postcode](http://www.royalmail.com/find-a-postcode)

[www.postoffice.co.uk/postcode-finder](http://www.postoffice.co.uk/postcode-finder)

I regret any inconvenience caused by this change in policy and I thank you for your co-operation in this matter.

Yours sincerely,

  
**Superintendent**  
Sarah Meyler