



HORSE SPORT

IRELAND

FEI Youth Dressage Youth European Championships™ 2020 Selection Panel Terms of Reference

1. Principle

- 1.1 The purpose of the 2020 Selection Panel (the “Selection Panel”) is to act in an expert technical capacity in relation to the execution of the Youth Dressage High Performance Programme and have the vested power to select combinations to compete at the FEI Dressage Youth European Championships 2020.

2. Membership of the Selection Panel

- 2.1 The membership of the Panel shall be appointed by the Board of Horse Sport Ireland.
- 2.2 The panel will be for the 2020 Season.
- 2.3 Membership shall be based on having the relevant expertise in the discipline of Dressage and high-performance sport. Most importantly, the Selectors as a panel will have the knowledge and experience required to select for the Championships.
- 2.2 The membership of the Panel will consist of:
 - 2.2.1 Anne-Marie Dunphy (Youth Dressage High Performance Manager)
 - 2.2.2 Johann Hinnemann
 - 2.2.3 Debora Pjipers
 - 2.2.4 Joe Reynolds (Chairman Dressage High Performance Committee)
- 2.3 The Panel may utilise the advice of other experts such as an appointed Team Veterinarian outside of the group when deemed necessary by the Chairperson of the Panel in consultation with the Horse Sport Ireland CEO from time to time.

3. Term of Office

- 3.1 If any Panel member above loses the confidence of Horse Sport Ireland they shall be deemed to have vacated their position and a replacement will be appointed as soon as possible.
- 3.2 If the Board of Horse Sport Ireland loses the confidence in the Panel, they shall be deemed to have vacated the position and a replacement will be appointed as soon as possible.

3.3 The Board of Horse Sport Ireland has the right to remove any member from the Panel for any of the following reasons: -

- bringing the sport into disrepute;
- a conflict of interest issue arises which cannot be resolved;
- a member is unable to fulfil his or her responsibilities;
- And/or member is in violation of HSI/FEI rules, regulations, and/or policies;

3.4 The Selection Panel is authorised and appointed by the Board of Horse Sport Ireland. As such, at any stage, for any reason, the Board of Horse Sport Ireland has the ultimate authority to stand down the Panel and assume its functions until a new Panel is appointed.

4. Specific Responsibilities

4.1 The Selection Panel shall, under the authority delegated to it by the Board of Horse Sport Ireland, be responsible for the following key areas within the Youth Dressage High Performance Programme:

Selection of Combinations

4.1.1 The key objectives of the Selection Panel are to select youth combinations to compete for IRL at the FEI Youth Dressage Championships, in line with the published Athlete Selection Policy.

4.1.2 The Selection Panel will ensure that the selection process, policies, and standards are managed and align with the key objective.

4.1.3 The role of the Selection Panel includes:

- Based on the relevant selection policy **select** combinations for the FEI Dressage Youth European Championships 2020.
- Apply the principal selection philosophy set down by Horse Sport Ireland and apply key values such as fairness and transparency.
- The Selectors will act throughout as experts and are entitled within the Selection Policy to use their absolute discretion to select athlete/horse combinations for the Championships having regard to the criteria as published. They must at all times use their discretion honestly and with due integrity.
- The Selectors must exercise due care and skill where discretion is allowed for in the selection policy; this includes ensuring that the obligations of the organisation with respect to selection decisions are met when discretion is exercised; for example, that relevant considerations are taken into account and irrelevant considerations ignored, that the exercise of discretion is not unreasonable.

5. Quorum

5.1 The quorum required for the transaction of business shall consist of the three members of the Panel.

5.2 A duly convened meeting of the Panel at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions vested in or exercisable by the Panel.

6. Attendance at meetings

6.1 The CEO of Horse Sport Ireland, and any HSI employee relevant to the work of the Committee shall attend for all or part of the meetings, where required.

6.2 The Dressage High Performance Administrator will act as secretary of the Panel.

6.3 The persons listed at Art.6.1 shall have no voting rights.

7. Selection Panel Decision & Voting Procedures

7.1 It is up to the Selection Panel to decide on the procedures for a selection meeting within the parameters set out in the selection policy.

7.2 The Selection Panel will ensure that the selection process is documented appropriately and that athlete/pony combinations selected have met the applicable selection and eligibility criteria of the policy.

7.3 By consensus using the selection policy the Selection Panel will:

7.3.1 Consider and confirm the status and selection of athlete/horse combinations to compete FEI Dressage Youth European Championships 2020.

7.3.2 Exercising discretion: if there is discretion to be exercised, all selectors should have the opportunity to freely discuss the selection. It is the role of the Panel Chairperson to ensure each has the chance to be heard. In the exercise of discretion, the selectors should bear in mind, particularly that there should be no bias, and all relevant matters and no irrelevant matters should be taken into consideration, decisions must be reasonable and in good faith and not made under an outside direction.

9. Frequency of meetings

9.1 The Panel shall convene as they see fit by video and phone conferencing.

10. Conflicts of Interest

10.1 Each member of the Committee is bound by the Horse Sport Ireland Conflict of Interest/Loyalty Policy appended at Schedule 1.

10.2 The Selectors as a panel will have the knowledge and experience required to select combinations for the Championship and will be free from all vested interests/conflicts of interest in so far as is possible.

10.3 Horse Sport Ireland will maintain a register of conflicts of interest and all Selectors will declare any potential or perceived conflicts as soon as they arise.

11. Code of Conduct

11.1 Each member of the Panel is bound by the Horse Sport Ireland Code of Conduct for Director/Board/Committee Members appended at Schedule 2.

12. Communication & Social Media

12.1 Each member of the Panel is bound by the Horse Sport Ireland Social Media Policy at Schedule 3.

Ends/

For approval by the Board of Horse Sport Ireland dated 6th July 2020