



# TRANSFER OF OWNERSHIP

Transfer of Ownership in the Irish Horse Register applicable under SI 201 of 2016. To be completed within 30 days of acquiring ownership of the animal.

**(Please complete in BLOCK CAPITALS and sign and date the declaration)**

**PLEASE ENCLOSE PASSPORT WITH FORM AND FEE**

For Office Use Only	
Date Received:	
Person ID:	
Amt Received:	
Payment Ref:	

## ANIMAL DETAILS

**Name:**

**Reg No/UELN:**

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### OWNER DETAILS

**Name:**

**Address:**

**Mobile/Tel:**

**Email:**

**Premises Registration No:**  
Republic of Ireland Residents only

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### KEEPER DETAILS (If Different)

**Name:**

**Address:**

**Mobile/Tel:**

**Email:**

**Premises Registration No:**  
Republic of Ireland Residents only

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**Data Statement:** I, the undersigned, understand that pursuant to the Data Protection Act 2018 and the General Data Protection Regulation (GDPR) 2016, my consent is required for Horse Sport Ireland (HSI) to process personal data which it may have in its possession concerning me including disclosure to third parties such as, but not limited to, the HSI's Registration Unit Administrators, HSI's Breeding Department, the Department of Agriculture, Food & the Marine (DAFM), the Department of Agriculture, Environment & Rural Affairs (DAERA – NI) and the Department for Environment, Food & Rural Affairs (DEFRA – UK). I confirm that I have reviewed HSI's Data Protection and Privacy policies (available at [www.horsesportireland.ie](http://www.horsesportireland.ie) or on request) and I note that HSI will only process my personal data for legitimate business purposes relation to the Irish Horse Register (IHR) and/or where required by law. All processing will have due regard to the DPA 2018 and GDPR 2016. I note that this personal data may include sensitive personal data, as defined within the DPA and GDPR, the processing of which requires my explicit consent. I note that HSI will honour my rights and freedoms at all times, including my rights as a data subject, as long as there is no overriding law which limits those privileges. I consent to the processing of any information relating to me, either contained in this form or otherwise, for the purpose of administration services relating to the IHR. I note that HSI may use the horse data supplied for studbook purposes, breed improvement research and future promotion of the breed and that it may be used in HSI publications, media outlets and online platforms.

**Ownership Statement:** I, the undersigned, declare that I have acquired ownership of the equine which is the subject of this application. I understand that my details will be entered in the Identity Document (passport), on the Irish Horse Register and on the National Equine Database. This statement is made in compliance with SI 201 of 2016 and a false, misleading or incomplete declaration is liable to the penal provisions of the Animal Health and Welfare Act 2013.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Block Capitals: \_\_\_\_\_

## PAYMENT DETAILS

STANDARD POST (Ireland & N Ireland) €3.00 STANDARD POST (Outside Ireland) €5.00  
REGISTERED POST (Optional) Please Tick  FEE: IRELAND & NI: €10 ELSEWHERE: €12.00 (ADVISABLE - RISK OF LOSS IN STANDARD POST LIES WITH THE RECIPIENT.)

**For same-day service, a same-day urgent fee of €50 will apply in addition to the normal service fee.  
Applications must be submitted before 11.00am**

Enclose fee of €30 Plus Postage (Payable by Cheque/Postal Order/Credit/Debit Card)

If you wish to pay using Credit or Debit Card please complete details below;

Card Details:

Name on Card: \_\_\_\_\_

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Expiry mm/yy

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CVV Number (Last 3 Digits)

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Under **S.I. No. 201 of 2016**, Equidae (Transfer of Ownership) regulations 2016, there are a number of requirements that have to be met to avoid penalties.

## **Instructions for Buyers/ New owners**

1. Complete the Horse Sport Ireland Transfer of Ownership form.
2. Take a copy of the form for your records (photocopy or photograph will suffice)
3. Return this fully completed form and the fee of €30, with the identity document (passport) to Horse Sport Ireland.

**THIS MUST BE DONE WITHIN 30 DAYS OF TAKING OWNERSHIP OF THE ANIMAL.**

## **Important Information:**

**Equine Premises Number** - It is a legal requirement under the Control on Places where Horses are kept Regulations (SI 113 of 2014) that all premises where equines are kept must be registered with the Department of Agriculture. Accordingly, you should ensure that your equine is being kept on a registered premises. If your holding is not already registered as an Equine Premises, you should apply immediately to DAFM for an Equine Premises Number.

Failure to register the Transfer of Ownership within the time limit is a serious offence, liable to high penalties. DAFM authorised officers will carry out inspections and will have the authority to inspect records and documents. Giving, false, misleading or incomplete information is also a legal offence.

## **Further points to note:**

1. The passport is not a deed of ownership
2. This document is a legal declaration (with penalties under the Animal Health and Welfare Act 2013.)
3. It is a legal requirement that the document of Identification (passport) should always accompany the equine.

## **Please ensure you have enclosed the following:**

- Passport of the animal
- Transfer of Ownership Form
- Cheque / Postal Order / Bank Draft made payable to Horse Sport Ireland  
or
- Completed Credit/Debit information overleaf

## **Return Passport and form to:**

**Horse Sport Ireland  
Registration Department  
Beech House  
Millennium Park  
Osberstown, Naas  
Co Kildare W91 TK7N**

Tel: +353 45 850 800 Fax: +353 45 854 600

Email: [registrations@horsesportireland.ie](mailto:registrations@horsesportireland.ie) [www.horsesportireland.ie](http://www.horsesportireland.ie)