



# DUPLICATE

For Office Use Only	
Date Received:	
Person ID:	
Amt Received:	
Payment Ref:	

In order to obtain a duplicate passport, the animal in question must be remarked and be scanned for a microchip by a Veterinary Surgeon. If the animal was registered prior to the requirement of compulsory microchipping in 2009 a microchip issued by the PIO must be inserted. These requirements are under EU legislation 2015/262 implemented from 1st January 2016.

**(Please complete in BLOCK CAPITALS and sign and date the declaration)**

**PLEASE ENCLOSE NEW MARKINGS WITH FORM AND FEE**

OWNER DETAILS	
Name:	
Address:	
Mobile/Tel:	
Email:	
Premises Registration No: <small>Republic of Ireland Residents only</small>	<input type="text"/>

KEEPER DETAILS (If Different)	
Name:	
Address:	
Mobile/Tel:	
Email:	
Premises Registration No: <small>Republic of Ireland Residents only</small>	<input type="text"/>

I declare that I am the current owner of this animal and I request a duplicate passport as the original passport has been  Lost  Stolen  Destroyed

**Data Statement:** I, the undersigned, understand that pursuant to the Data Protection Act 2018 and the General Data Protection Regulation (GDPR) 2016, my consent is required for Horse Sport Ireland (HSI) to process personal data which it may have in its possession concerning me including disclosure to third parties such as, but not limited to, the HSI's Registration Unit Administrators, HSI's Breeding Department, the Department of Agriculture, Food & the Marine (DAFM), the Department of Agriculture, Environment & Rural Affairs (DAERA – NI) and the Department for Environment, Food & Rural Affairs (DEFRA – UK). I confirm that I have reviewed HSI's Data Protection and Privacy policies (available at [www.horsesportireland.ie](http://www.horsesportireland.ie) or on request) and I note that HSI will only process my personal data for legitimate business purposes relation to the Irish horse Register (IHR) and/or where required by law. All processing will have due regard to the DPA 2018 and GDPR 2016. I note that this personal data may include sensitive personal data, as defined within the DPA and GDPR, the processing of which requires my explicit consent. I note that HSI will honour my rights and freedoms at all times, including my rights as a data subject, as long as there is no overriding law which limits those privileges. I consent to the processing of any information relating to me, either contained in this form or otherwise, for the purpose of administration services relating to the IHR. I note that HSI may use the horse data supplied for studbook purposes, breed improvement research and future promotion of the breed and that it may be used in HSI publications, media outlets and online platforms.

**Ownership Statement:** I, the undersigned, declare that I have acquired ownership of the equine which is the subject of this application. I understand that my details will be entered in the Identity Document (passport), on the Irish Horse Register and on the National Equine Database. This statement is made in compliance with SI 201 of 2016 and a false, misleading or incomplete declaration is liable to the penal provisions of the Animal Health and Welfare Act 2013.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Block Capitals: \_\_\_\_\_

ANIMAL DETAILS	
Animal Name:	
Reg No/UELN:	<input type="text"/>
Microchip No:	<input type="text"/>

**NEW MARKINGS MUST ACCOMPANY THIS FORM**

PAYMENT DETAILS:	
Enclose fee: see reverse of form for full list of fees (Payable by Cheque/Postal Order/Credit/Debit Card)	
If you wish to pay using Credit or Debit Card please complete details below;	
Card Details:	
Name on Card: _____	
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
Expiry mm/yy	CVV Number (Last 3 Digits)
<input type="text"/>	<input type="text"/>

To be completed where the applicant is a Registered Charity

<b>Registered Charity Number:</b>	
Registered Charity Name:	
<b>This animals has been RESCUED/ABANDONED/SURRENDERED</b>	
Address	
Premises Registration No: <input type="text"/>	
<small>Republic of Ireland Residents only (compulsory)</small>	

**Please note:**

- 1.If you are not the current owner of this animal on our database, HSI will contact the previous owner listed on the database by phone/email/letter. Please be advised that this may cause a delay in the issuing of the duplicate passport.
- 2.New markings of the animal completed by a vet on an official Horse Sport Ireland marking chart

**Other information**

Equine Premises Number - It is a legal requirement under the Control on Places where Horses are kept Regulations (SI 113 of 2014) that all premises where equines are kept must be registered with the Department of Agriculture. Accordingly, you should ensure that your equine is being kept on a registered premises. If your holding is not already registered as an Equine Premises, you should apply immediately to DAFM for an Equine Premises Number.

**Further points to note:**

- 1.The passport is not a deed of ownership
- 2.This document is a legal declaration (with penalties under the Animal Health and Welfare Act 2013.)
- 3.It is a legal requirement that the document of Identification (passport) should always accompany the equine

<b>FEES</b>	<b>Fees: 2023 as of January 1st incl VAT @ 23%</b>
Duplicate Passport	€150
Duplicate & Change of Ownership	€180
Duplicate & Naming of Animal (Includes change of ownership if required)	€212
<b>POSTAGE</b> Payable in addition to registration fees - Risk of loss lies with the recipient	
Standard Post (Ireland & N Ireland)	€3.00
Registered Post (Ireland & N Ireland)	€10.00
Registered Post (Outside of Ireland)	€12.00

**A same-day urgent fee of €50 will apply in addition to the normal service fee.**  
Applications must be submitted before 11.00am

**Please ensure you have enclosed the following:**

- Cheque / Postal Order / Bank Draft made payable to **Horse Sport Ireland** or completed Credit/Debit card information
- New markings of the animal completed by a vet on an official Horse Sport Ireland marking chart
  - Duplicate Application form

**Please return Markings and Application form to:**

**Horse Sport Ireland  
Registration Department  
Beech House, Millennium Park  
Osberstown, Naas, Co Kildare W91 TK7N  
Tel: +353 45 850 800 Fax: +353 45 854 600  
Email:registrations@horsesportireland.ie www.horsesportireland.ie**