



# FOREIGN ISSUED PASSPORT

Import Notification and/or Endorsement of animals registered with a passport issuing authority (PIO) outside of Ireland

**(Please complete in BLOCK CAPITALS and sign and date the declaration)**

**PLEASE ENCLOSE PASSPORT WITH FORM AND FEE**

For Office Use Only	
Date Received:	
Person ID:	
Amt Received:	
Payment Ref:	

OWNER DETAILS	
Name:	
Address:	
Mobile/Tel:	
Email:	
Premises Registration No: <small>Republic of Ireland Residents only</small>	<input type="text"/>

KEEPER DETAILS (If Different)	
Name:	
Address:	
Mobile/Tel:	
Email:	
Premises Registration No: <small>Republic of Ireland Residents only</small>	<input type="text"/>

**Data Statement:** I, the undersigned, understand that pursuant to the Data Protection Act 2018 and the General Data Protection Regulation (GDPR) 2016, my consent is required for Horse Sport Ireland (HSI) to process personal data which it may have in its possession concerning me including disclosure to third parties such as, but not limited to, the HSI's Registration Unit Administrators, HSI's Breeding Department, the Department of Agriculture, Food & the Marine (DAFM), the Department of Agriculture, Environment & Rural Affairs (DAERA – NI) and the Department for Environment, Food & Rural Affairs (DEFRA – UK). I confirm that I have reviewed HSI's Data Protection and Privacy policies (available at [www.horsesportireland.ie](http://www.horsesportireland.ie) or on request) and I note that HSI will only process my personal data for legitimate business purposes relation to the Irish Horse Register (IHR) and/or where required by law. All processing will have due regard to the DPA 2018 and GDPR 2016. I note that this personal data may include sensitive personal data, as defined within the DPA and GDPR, the processing of which requires my explicit consent. I note that HSI will honour my rights and freedoms at all times, including my rights as a data subject, as long as there is no overriding law which limits those privileges. I consent to the processing of any information relating to me, either contained in this form or otherwise, for the purpose of administration services relating to the IHR. I note that HSI may use the horse data supplied for studbook purposes, breed improvement research and future promotion of the breed and that it may be used in HSI publications, media outlets and online platforms.

**Ownership Statement:** I, the undersigned, declare that I have acquired ownership of the equine which is the subject of this application. I understand that my details will be entered in the Identity Document (passport), on the Irish Horse Register and on the National Equine Database. This statement is made in compliance with SI 201 of 2016 and a false, misleading or incomplete declaration is liable to the penal provisions of the Animal Health and Welfare Act 2013.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Block Capitals: \_\_\_\_\_

## ANIMAL DETAILS

Reg No/UELN:

IMPORT NOTIFICATION INFORMATION	
<p>Import notifications are required for equines resident in Ireland on a temporary OR permanent basis. Please indicate the reason for Import Notification (Please tick appropriate box)</p>	
<input type="checkbox"/>	Breeding Purposes
<input type="checkbox"/>	Competition
<input type="checkbox"/>	Leisure
<input type="checkbox"/>	Other (please specify) _____

STUDBOOK ENDORSEMENT	
<p>Please specify the studbook into which you want this animal endorsed into (Please tick appropriate box)</p>	
<input type="checkbox"/>	Irish Sport Horse
<input type="checkbox"/>	Irish Sport Pony
<input type="checkbox"/>	Irish Draught Horse
<input type="checkbox"/>	Irish Cob

Has this animal been inspected by the studbook that issued the passport?  Yes  No

If the animal is not named on its passport, you should also complete a 'NAMING' form available from HSI. (Please note we cannot change the name on a passport issued by another authority)

# FOREIGN ISSUED PASSPORT

Since March 2016 under Commission implementing Regulation (EU) 2015/262

1. Where a passport is issued to a horse outside of Ireland, Keepers are required to lodge the passport with an approved PIO here in Ireland so that its identification details are recorded on the Irish central database.
2. If an identity document passport was lodged prior to March 2016 it will not appear on the central database (AIMS). A movement notification is required so that its identification details are recorded on the Irish central database.
3. Please indicate overleaf, the studbook into which you want to record the movement of the animal.
4. If the animal does not fulfil the requirements for the crossbreeding programme for the studbook for which they applied, they will remain unclassified on the IHR until they present and are passed at Inspection

**Equine Premises Number** - It is a legal requirement under the Control on Places where Horses are Kept Regulations (SI 113 of 2014) that all premises where equines are kept must be registered with the Department of Agriculture. Accordingly, you should ensure that your equine is being kept on a registered premises. If your holding is not already registered as an Equine Premises, you should apply immediately to DAFM for an Equine Premises Number as this application cannot be processed without this number.

**Further points to note:**

1. The passport is not a deed of ownership.
2. This document is a legal declaration (with penalties under the Animal Health and Welfare Act 2013).

<b>Fees</b>	<b>Fees</b> <small>(As of January 1st 2023 inclusive of VAT @ 23%)</small>
Foreign Issued Passport	€50
Import notification where the animal has already been endorsed on the Irish Horse Register prior to March 2016	€15
<b>POSTAGE</b> Payable in addition to registration fees - Risk of loss lies with the recipient	
Registered Post (Ireland & N Ireland)	€10

**For same-day service, a same-day urgent fee of €50 will apply in addition to the normal service fee.  
Applications must be submitted before 11.00am**

3. It is a legal requirement that the document of Identification (passport) should always accompany the equine.

**Please ensure you have enclosed the following:**

- Cheque / Postal Order / Bank Draft made payable to **Horse Sport Ireland** or completed Credit/Debit card information form
  - Passport for the animal
  - Application form for Endorsement

**Please return passport and form to:**  
**Horse Sport Ireland, Registration Department**  
**Beech House**  
**Millennium Park**  
**Osberstown, Naas**  
**Co Kildare W91 TK7N**

Tel: +353 45 850 800 Fax: +353 45 854 600

Email: [registrations@horsesportireland.ie](mailto:registrations@horsesportireland.ie) Web: [www.horsesportireland.ie](http://www.horsesportireland.ie)