



**HORSE SPORT  
IRELAND**

# DUPLICATE

Application for naming or changing the name of an animal registered in the Irish Horse Register

(Please complete in BLOCK CAPITALS and sign and date the declaration)

**PLEASE ENCLOSE PASSPORT WITH FORM AND FEE**

## For Office Use Only

Date Received	
Person ID	
Amt. Received	
Payment Ref:	

### NEW OWNER DETAILS

Name:	
Address:	
Eircode:	
Mobile:	
Email:	

Premises Registration No:

Required Republic of Ireland Residents only

### KEEPER DETAILS (if required)

Name:	
Address:	
Eircode:	
Mobile:	
Email:	

Premises Registration No:

Required Republic of Ireland Residents only

I declare that I am the current owner of this animal and I request a duplicate passport as the original passport has been *Lost*  *Stolen*  *Destroyed*

**Data Statement:** By completing this application HSI will collect personal data about you, the applicant and other associated data subjects personal data. As per GDPR 2016 and DPA 2018 the Legal Basis for this processing is the Performance of a Contract. HSI take our role in protecting your data very seriously and will honour you rights and freedoms at all times. As is required by other regulations your data will be shared with organisations outside HSI including but not limited to Department of Agriculture Food and the Marine. For further information please refer to [www.horsesportireland.ie/privacy](http://www.horsesportireland.ie/privacy)

**Ownership Statement:** I, the undersigned, declare that I have acquired ownership of the equine which is the subject of this application. I understand that my details will be entered in the Identity Document (passport), on the Irish Horse Register and on the National Equine Database. This statement is made in compliance with SI 201 of 2016 and a false, misleading or incomplete declaration is liable to the penal provisions of the Animal Health and Welfare Act 2013.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Block Capitals:** \_\_\_\_\_

### ANIMAL DETAILS

**Animal Name:**

**Reg no/UELN:**

**Microchip:**

**NEW MARKINGS ON A HSI MARKING CHART MUST ACCOMPANY THIS FORM**

All card details are destroyed upon use

**Enclose fee (see reverse) Payable by Cheque/Postal order or credit/debit card information.**

**ONLY EURO ACCEPTED**

**Name on card:** \_\_\_\_\_

Card Number:

Expiry:   /   CVV (last 3 digits on reverse):

# Duplicate Information

This form is used for requesting a duplicate passport of an animal in the Irish Horse Register.

**Please note:**

1. If you are not the current owner of this animal on our database, HSI will contact the previous owner listed on the database by phone/email/letter. Please be advised that this may cause a delay in the issuing of the duplicate passport.
2. New markings of the animal completed by a vet on an official Horse Sport Ireland marking chart

**Important Information:**

Equine Premises Number - It is a legal requirement under the Control on Places where Horses are kept Regulations (SI 113 of 2014) that all premises where equines are kept must be registered with the Department of Agriculture. Accordingly, you should ensure that your equine is being kept on a registered premises. If your holding is not already registered as an Equine Premises, you should apply immediately to DAFM for an Equine Premises Number.

**Further points to note:**

1. The passport is not a deed of ownership
2. This document is a legal declaration (with penalties under the Animal Health and Welfare Act 2013.)
3. It is a legal requirement that the document of Identification (passport) should always accompany the equine.

Service	Fees (incl of VAT@23%)
Duplicate passport	€150
Duplicate & Change of Ownership	€180
Duplicate & Naming	€212
<b>POSTAGE</b> - Payable in addition to registration fees (Risk of loss lies with the recipient)	
Registered Post	€10
Standard Post	€3
Registered Post (Outside of Ireland)	€12

**For a same-day service, a same-day urgent fee of €50 will apply in addition to the normal service fee. Applications must be submitted before 11am.**

**Please ensure you have enclosed the following;**

- Passport of the animal
- Duplicate Form and marking chart.
- Cheque / Postal Order / Bank Draft made payable to Horse Sport Ireland or
- Completed Credit/Debit information overleaf.

**Return Passport and form to:**

**Horse Sport Ireland Registration Department,  
Beech House,  
Millennium Park,  
Osberstown,  
Naas,  
Co. Kildare  
W91 TK7N**

Tel: +353 45 850 800 Fax: +353 45 854 600

Email: [info@horsesportireland.ie](mailto:info@horsesportireland.ie) [www.horsesportireland.ie](http://www.horsesportireland.ie)